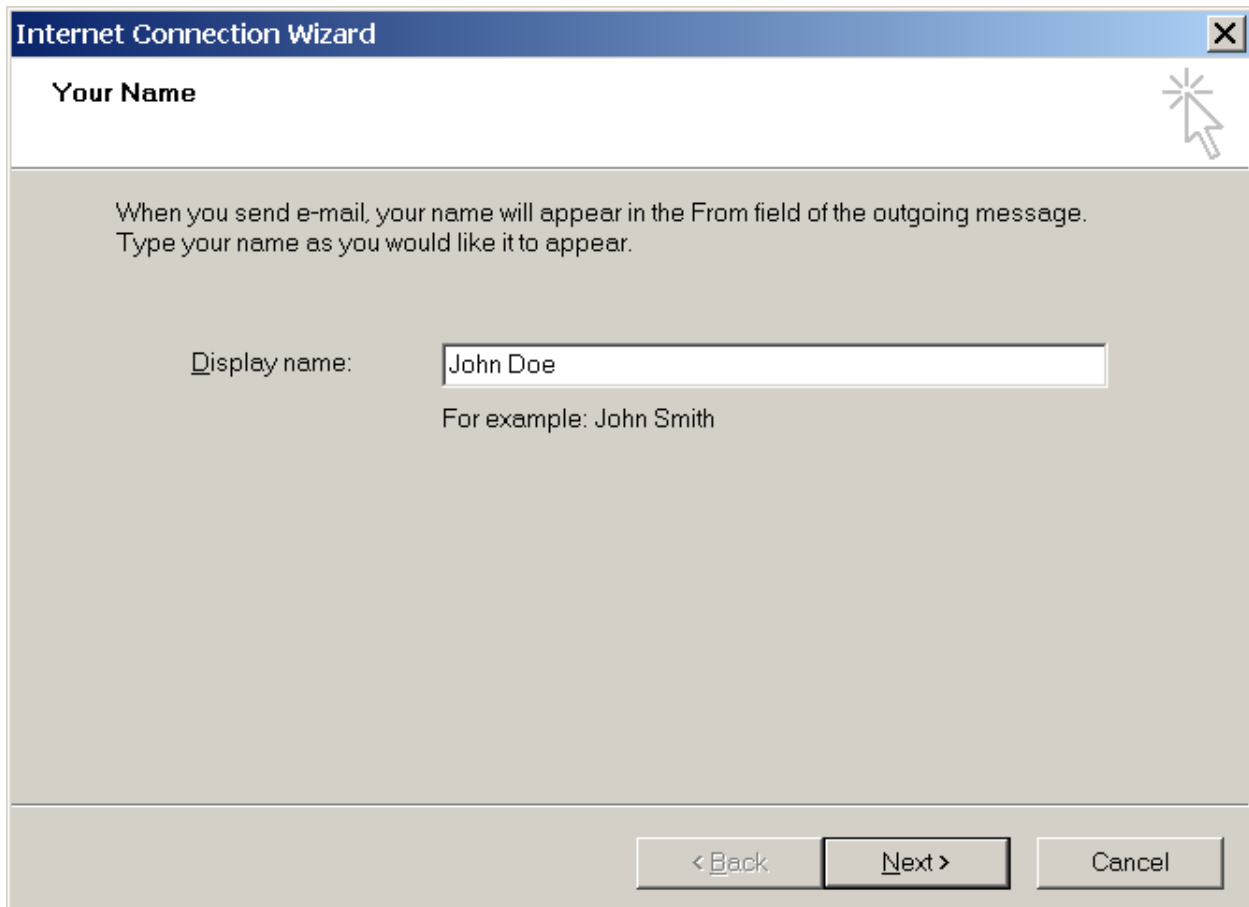


Access from Microsoft Outlook Express

The instructions provided in this section were verified against Microsoft Outlook Express 6. Please remember to utilize username@dreamscape.com or mail.dreamscape.com where appropriate.

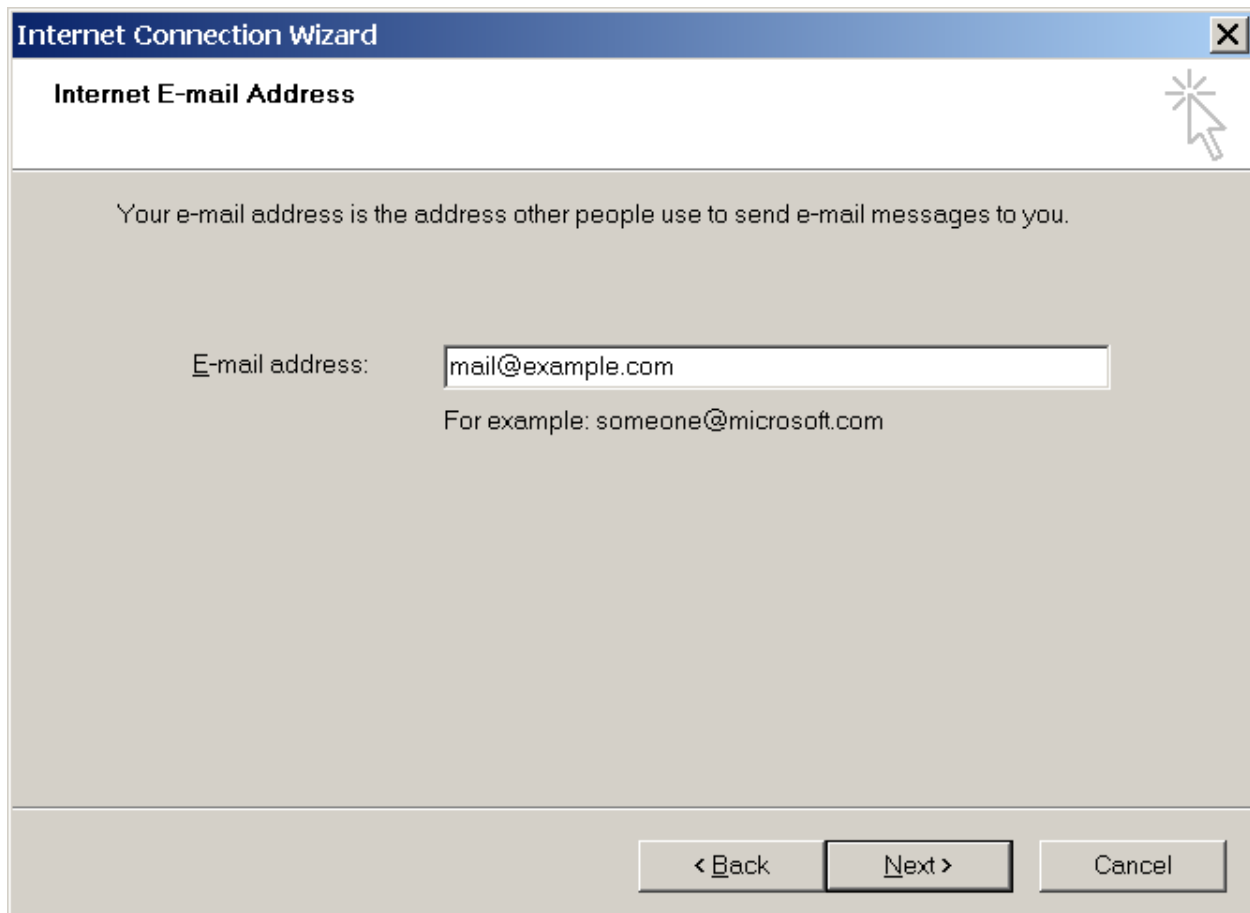
To set up Microsoft Outlook Express:

1. Open Microsoft Outlook Express.
2. Go to **Tools > Accounts**.
3. Click the **Add** button and select the **Mail** item.
4. Enter your name as you want it to appear in any messages you send and click **Next**.



The screenshot shows a window titled "Internet Connection Wizard" with a close button (X) in the top right corner. The window has a white header area with the text "Your Name" and a mouse cursor icon pointing to a starburst symbol. Below the header is a grey area containing the following text: "When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear." Below this text is a text input field with the label "Display name:" and the text "John Doe" entered. Underneath the input field is the text "For example: John Smith". At the bottom of the window are three buttons: "< Back", "Next >", and "Cancel".

5. Type your email address and click **Next**. Example: johndoe@dreamscape.com.



6. Specify the following settings:

- Protocol of your incoming mail server.

If you want to keep copies of messages on the server, select the **IMAP** option. If you do not want to keep any messages on the server, select the **POP3** option. Selecting IMAP will also allow you to train the SpamAssassin spam filter on email messages you receive, if SpamAssassin is enabled on the server.

- Incoming mail server. Specify your website's Internet address.
- Outgoing mail server. Specify your website's Internet address.

Internet Connection Wizard

E-mail Server Names

My incoming mail server is a server.

Incoming mail (POP3, IMAP or HTTP) server:

An SMTP server is the server that is used for your outgoing e-mail.

Outgoing mail (SMTP) server:

< Back Next > Cancel

7. Click **Next**.
8. Specify the following:
 - Your account name. Type your email address in the **Account name** box. Example: johndoe@dreamscape.com.
 - Your password. Most likely, this password coincides with the password you use for logging in to Plesk.
 - **Remember password** checkbox. Leave it selected if you do not want to be prompted to enter password each time your email program connects to the mail server to check for new mail and click **Next**.

Internet Connection Wizard [X]

Internet Mail Logon [Help]

Type the account name and password your Internet service provider has given you.

Account name:

Password:

Remember password

If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.

Log on using Secure Password Authentication (SPA)

< Back Next > Cancel

9. To complete setting up your email program, click **Finish**.